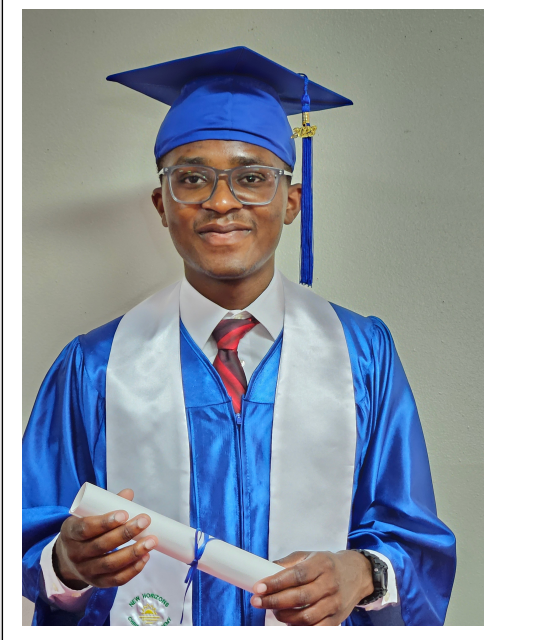


New Horizons Christian Academy

*Proudly serving our community since
2008!*



Class of 2023

Information Packet 2023- 2024

Welcome to the 2023-24 academic year.

*"Greater is He Who
is in you..."*

- *Who we are
- *Calendar
- *Tuition
- *Uniform
- *Supplies
- *Lunch
- *Privileges
- *Electives
- *After-care

4281 Palm Avenue
West Palm Beach, Florida 33406
Phone 561.433.5933 & 954.815.1272
Fax 561.433.5933
nhca@live.com
www.newworship.org
aceministries.com

Proverbs 22:6

*Train up a child in the way he or she should go, and when he or she is old
he or she will not depart from it.*

"Changing the World one Child at a Time!"

Who Are We!

New Horizons Christian Academy is a ministry of New Horizon Worship Center. Revs. Deodath and Jean Mathai founded our school in the summer of 2008. We are proponents of the individualized approach to learning, and we faithfully subscribe to the idea that every child is important. NHCA is always committed to the holistic development of the child. Consequently, due diligence is taken to ensure that learning occurs. We intend to bring out the best in each student and seek to promote a healthy learning environment. Emphasis is placed on the intellectual, physical, emotional, and spiritual domains of development. We desire academic excellence in all our students, thus our “one-on-one” interventions! Our goal is to help children learn and excel in their pursuit of life and happiness.

Staff:



*Jean Mathai - Dip. CE.; AA.
Co-Pastor / Teacher*



*Deodath Mathai - M.Ed.; BS
Psyc.; Dip. Th. Principal
Pastor / Principal*



*Aminta Culmer- BPA
Supervisor*



*Conchitta Johnson - BA
Teacher*



*Jordan Mathai - BSN - RN
Supervisor*



*Elsa Noble - BA
Teacher*

Other Information about NHCA:

Scripture – Ecclesiastes 10:10
*“Using a dull ax requires great strength,
so, sharpen the blade.
That’s the value of wisdom;
it helps you succeed.”*

Motto – “Changing the world one child at a time”

Emblem – The Axe



Hours of Operation

Monday through Friday 8:30 AM – 3:30PM. In person and Online approach!

K4 & K5 & 1st Grade : 8:30am-1:00 PM

Earliest Drop-off time for students - 7:45AM

After care hours are 3:45PM – 5:45 PM
(No Aftercare on Fridays)

Students who are not picked up by 6PM will be charged \$1.00 per minute after 6PM

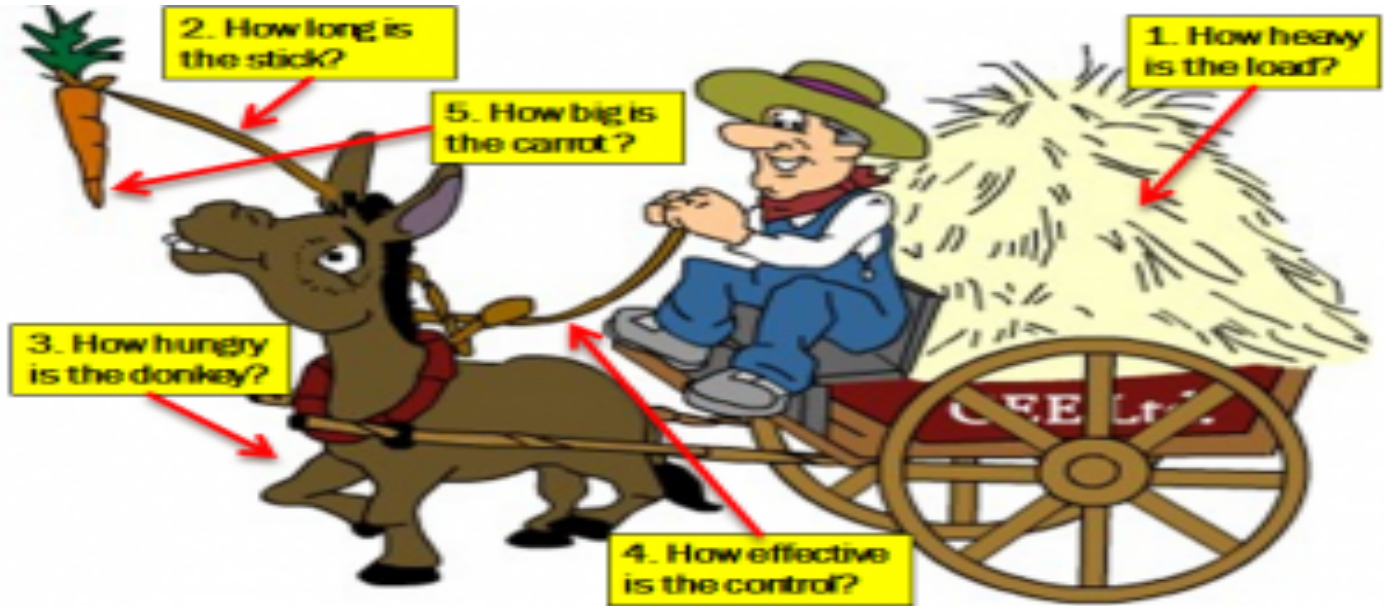
School Song -

“We’ll Cherish You”

*New Horizons Academy
Stands among the best.
Whose fame and honor
Is ever mounting,
A legacy to possess.
New Horizons, Alma Mater
Your sons and
Daughters are true.
Long as the stars are
In the heavens,
We’ll always cherish you.*



We are committed to the 5 Laws of Learning



Law 1. How heavy is the load?

The student must be on a level of curriculum where he can perform.

Biblical principle: all children are different: "...For unto whomsoever much is given, of him shall much be required..."

Law 2. How long is the stick?

The student must set achievable goals he can complete in a prescribed period.

Biblical principle: reflects good judgment: "For which of you ... sits not down first, and counts the cost...?"

Law 3. How effective are the controls?

The student must be controlled and motivated to assimilate, use, or experience the material.

Biblical principle: necessity for discipline, guidance, and responsible leadership: "Train up a child in the way he should go..."

Law 4. How hungry is the donkey?

The student's learning must be measurable.

Biblical principle: motivation is that inner desire prompted by the concerned parent teacher: "Whatsoever ye do, do it heartily as to the Lord..."

Law 5. How big is the carrot?

The student's learning must be rewarded.

New Horizons Christian Academy

2023-2024 School Calendar

| Date | Event | Day |
|----------------|--|-----------|
| Aug 7-9 | Staff Days of Prayer & Planning | Mon - Wed |
| Aug 7 | Students & Family Orientation & Blessing | Sun |
| Aug 10 | Students' First Day / 1st Quarter Begins | Thur |
| Sep 4 | No School – Labor Day | Mon |
| Sept 22 & 25 | No School – Fall Holiday | Fri & Mon |
| Oct 12 | 1 st Quarter Ends | Thur |
| Oct 13 | TWD | Fri |
| Oct 16 | 2 nd Quarter Begins | Mon |
| Oct 20 | 1 st Quarter Field Trip & Report Card | Fri |
| Nov 9-10 | No School Teacher's Convention / Training | Thur-Fri |
| Nov 17- 27 | Thanksgiving Break | Fri-Mon |
| Nov 28 | School Resumes | Tue |
| Dec 8 | Christmas Pageant / Party (family event) | Fri |
| Dec 21 | Christmas Party & Early Release 1:00PM | Thu |
| Dec 21 | 2 nd Quarter Ends | Thu |
| Dec 22- Jan 8 | Christmas Break | Fri - Mon |
| Jan 9 | 3 rd Quarter Begins/ School Resumes | Tue |
| Jan 14 | 2 nd Quarter Field Trip & Report Card | Fri |
| Jan 15 | No School Dr. MLK Jr. Day | Mon |
| Feb 19 | TWD | Mon |
| Mar 12 | 3 rd Quarter Ends | Fri |
| Mar 15-25 | No School - Spring Break | Fri - Mon |
| March 29 | No School- Spring Holiday | Fri |
| Mar 28 | 4 th Quarter Begins / School Resumes | Tue |
| April 3-Apr 30 | Iowa Assessments | Mon-Fri |
| Mar 29-Apr 1 | No School – Easter Holiday | Fri-Mon |
| Apr 2 | School Resumes | Tue |
| Apr 21 | 3 rd Quarter Field Trip & Report Card | Fri |
| May 10 | Parent Teachers' Fellowship | Fri |
| May 23 | Graduation Dinner / Last day to Test | Thur |
| May 24 | End of Year Field Trip | Fri |
| May 26 | Graduation & Awards Ceremony | Sun |

Final Report Cards will be mailed when all financial obligations are satisfied!

Please be advised that some of these dates and events may change!

| PERIOD | BEGIN | END | # OF DAYS |
|-------------------------|-----------------|------------------|-----------|
| 1 ST Quarter | August 10 2023 | October 12 2023 | 44 |
| 2 nd Quarter | October 16 2023 | December 22 2023 | 45 |
| 3 rd Quarter | January 9 2024 | March 15 2024 | 48 |
| 4 th Quarter | March 25 2024 | May 27 2024 | 43 |

TUITION INFORMATION 2023-2024

New Horizons Christian Academy is an independent institution with an annual budget dependent upon the tuition of the students and gifts of friends for operational expenses. All donations are tax deductible.

Registration Fee: (New Student).....\$75.00

Curriculum Premium Charge for Late Registration.....\$50.00

Re-enrollment Fees: *By May 25.....\$25.00 each

*After May 25.....\$75.00 each

Tuition-Grade K5 (when available)

Tuition \$5000.00 or 9 payments of \$555.00

Tuition-Grades 1-12

Tuition \$6300 or 9 payments of \$700.00

Standardized Tests - \$300 per student each year.

Fees for Books – Kindergarten: \$150.00 each & Grades: 1-12 \$300.00 each.

Extra Charges:

Students in 3rd grade and up must pay an annual Computer / technology fee of \$50.00. This is due with the first tuition payment.

Other Charges:

Speech Therapy – \$40.00 / hr. (As Needed)

Math Skills Development (2 times/ week) – \$30 / hr. or \$2000.00 per Year

Reading Development (2 times/ week) - \$30 / hr. or \$2000.00 per ear

General Tutoring (2 times/ week) - \$30 / hr.

Occupational Therapy - \$40 / hr. (As Needed)

Payments on Account:

Payments are due on the 1st of every month. The first payment is due at enrollment or on the first day of school and the final payment is due on June 1, of the school year. Since we are operating with a limited budget, students whose tuition and other payments are 10 days past due will be suspended until full payment is made. Field trips, uniforms, lunch, transportation, and other non-academic materials for McKay & SUFS scholarship students are not covered by these scholarships and these charges are not included in registration and tuition fees. Registration and Tuition fees are Non-Refundable

Uniform Policy

K-4, K-5 and & 1st Grade: Boys:

1. Khaki Dress Shorts
2. Khaki Dress Slacks
3. Uniform polo Shirt (with logo)
4. No P.E. Uniform Required

K-5, K-5 & 1st grade Girls:

1. Khaki Jumper and/or Khaki Culottes
2. Uniform polo shirt (with logo)
3. No P.E. Uniform Required

Grades 2 - 12

Boys:

1. Khaki Dress Slacks with belt (worn daily or at formal school events)
2. Khaki Dress Short pants with belt (worn daily)
3. Green Polo Shirt (with logo)
4. Green Tee Shirt and green basketball shorts for P.E. (elastic waist and no pockets for boys desiring to play flag football)

Girls:

1. Khaki Culottes or skirt or skorts – (worn daily)
2. Khaki Culottes or skirt or skorts – (for PE)
3. Khaki Slacks (long pants only)
4. Green Polo Shirt (with logo)
5. Green Tee shirt (worn on PE day only)
6. Green girls' basketball shorts (knee length) and be worn on PE days only All students may wear a white or green under shirt with no emblems, pictures, or messages etc.

School Uniforms are available @ Harris Uniforms in Riviera Beach.

All Grades – Male and Female “dress down” days.

Students may wear casual clothing on approved occasions only. These may be for rewards earned or on certain field trips. Casual wear may be earned as a privilege, for instance, when a student has all his/her goals completed in any week. Also, when a student has completed the required amount of work in any quarter and has earned the honor roll, he/she may wear casuals daily until the end of that quarter. All casual wear privileges are subject to no detentions given in the previous week. Such students will be allowed to wear casual on the following Monday. Please check with staff members for guidelines concerning casual wear for all students.

ITEMS THAT ARE NOT ALLOWED AS PART OF THE SCHOOL WARDROBE:

WE SUBSCRIBE TO A LIFESTYLE OF MODERATION @ SCHOOL

1. Male students are not allowed to wear earrings, nose rings or body piercings etc.
2. No student is allowed to have / display body tattoos or piercings.
3. No student is allowed to wear the saggy pants style.
4. Male student must wear business-looking hairstyles and shave facial hair if applicable.
5. Students may not be excessive with cosmetics and shall maintain their natural hair color.

Shoe Requirements for ALL Students:

Students may wear sneakers or any comfortable closed shoe to school. No sandals or open toe or feet. White, black, or green socks must be worn. Shoes, socks, and all uniforms should be always clean and neat and replaced as needed throughout the school year. Students who attend official school activities on or off campus after school hours must wear clothing consistent with standards of the uniform worn in the Learning Centers. Boys must always wear a belt.

Uniform Requirements – Winter Wear

Sweaters and Jackets:

Sweaters and jackets must be green and without designs and emblems. May be purchased @ any clothing store!

Girls' Leggings:

Only black or skin-colored stockings or leggings are allowed. If needed, green or black sweatpants or yoga pants may be worn under uniform on cold days. No other long pants, jeans or slacks will be considered as part of the girls' uniform. No shorts are allowed at any time.

Girls Hem Lines:

ALL the girls' hemlines must cover the knees. Please adjust hemlines as the girls grow taller.

Guidelines for Parents and Guests who are Participating in School Activities or Picking up children after school:

1. Should be appropriately attired.
2. Should have no physical contact with children other than your own.
3. Should not smoke or bring alcoholic beverages on School or Church property.
4. Should not offer children who are not your own a ride home without written parents' consent

5. Should not bring animals or pets into the classroom. If the pet is in your car, as a safety precaution you should not allow other children to touch them.
6. Should not bring any tools or equipment on school grounds that anyone may mistake for a weapon.
7. High School students who drive their own cars must not transport other students without written school & parent's consent.

School Supplies:

Kindergarten and 1st Grade:

1. Pencils
2. Finger Grips
3. Markers (water based, primary colors only)
4. Tissues (small square box)
5. Scissors (blunt edge)
6. Jumbo Crayons (primary colors only)
7. Glue
8. Construction Paper
9. Small Box for Supplies
10. Erasers
11. Sleep mat
12. Face / hand towel

Grades 2-12:

1. Personal Bible (New King James Version)
2. Dictionary (grade appropriate)
3. Pencils (two always required)
4. Spiral Bound Notebook
5. Erasers
6. Ruler
7. Ball Point Pen (two blue ink always required)
8. Markers (water based)
9. Tissues (small square box)
10. Small Box for Supplies
11. Scissors (Elementary and Middle School Students)
12. Glue (Elementary and Middle School Students)
13. Crayons (Elementary and Middle School Students)
14. Comb
15. Book Bag or Backpack
16. Hand lotion, Chap Stick, and personal hand sanitizer.
- 17 Scientific Calculator (8th grade and above)

Lunch Policy:

Please provide your child with a snack and lunch every day. We encourage good nutrition from the basic food groups. If your child has items that need to be kept cold, please purchase a cooler / lunch box with an ice pack. Hot foods may be stored in a thermos. We do not provide dishes, glasses, silverware or cooking services. Scholarships do not cover food, snacks, and drinks. We do not encourage students to share or

After School Program:

If your child is in kindergarten or 1st Grade and stays in the After-School Program, please provide a rest mat for him/her. It is the parent's responsibility to take the sleep mat home every weekend so it can be washed.

Please note: If your child is not picked up within 15 minutes of their dismissal time, he/she will be placed in the After-School Program, and you will be charged for that day (\$6.00 – first child, second child \$5.00 and 3rd child \$4.00 per day). This cost is in addition to the tuition fee. The After-School Programs end promptly at 5:45pm. There is a late charge fee of \$1.00 per minute for students not picked up by 6:00pm. Scholarships do not cover aftercare fees.

Cellphones

It is clear to all that cellphones can be major distractions for students. Students may not use their cellphones between arrival and departure times while at school. All students are asked to shut their phones off on mornings in the parking lot at drop-off time. Students may turn their phones on after 3:30PM. No student is allowed to use his or her phone during class time for any reason. Students may not use their phones to view the time, use the calculator on the phones, view or take pictures, view movies, play games or listen to music during class time. The school's office phone (561) 433-5933 is available for students' use in emergencies or to call parents only. Phones will be taken from students if they are used during class time and will be given to the parents at the end of the week. Again, cellphones must be turned off and must be kept in the students' backpacks or locked in the main office for safekeeping.

Forbidden Items & Activity (ZERO TOLERANCE)

Students will not have in their possessions or display at / on school property @ anytime:

1. Weapons of any kind.
2. Drugs / Medications of any kind.
3. Sexually explicit materials of any kind.
4. Music, video games or movies that are inappropriate for children.
5. Bullying, name-calling, teasing, taunting, profanity and fighting.
6. Tattoos, body piercings, multiple pieces of jewelry on ear lobe, nose-rings, earrings on male students and hair colors other than natural born colors are prohibited on school property or at official school out of campus activities.
7. Excessive absenteeism and or tardiness.

Student Corrective Action

We prefer not to go down the path of corrective actions, however this is often warranted. Before Corrective Actions are enforced, the parent will review and sign a Corrective Action Notice, which will describe the reasons for corrective actions.

Forms of Discipline:

1. Timeouts (Student may be confined to an area designated for timeouts)
2. Demerits (Marks against a student resulting in denied or loss of privileges)
3. Detentions (during breaks, lunch and after school)
4. In-house suspensions (The student will have no interactions with other students and will probably sit in the main office to do his or her work)
5. Out of school suspensions (The student may be sent home for a pre-determined number of days for serious infractions)
6. Students may be expelled for gross misconduct or breaking the law.
7. Student / Families will be held financially responsible for broken, lost, destroyed, or defaced school property due to student's negligence or because of student's unacceptable behavior including lost study materials, books etc.

Registration of New Students during the School Year:

1. All new students will have to take a diagnostic test.
2. All new students must have their last report card, transcript, and immunization record.
3. All new parents and students are required to view the video “Presenting ACE”
4. All new students must have the prescribed uniform within the first three weeks of enrolment.
5. All scholarship students will have to pay out of pocket if their last school has been paid at the time of their enrolment at NHCA.

Transfer of a Student to another school:

Students transferring out during the school year must have paid all financial dues and returned all borrowed school property before any transfer documents - including transcripts are released.

High School Graduation:

1. Commencement exercises will be on the last Friday of the school year.
2. All graduates are required to pay a graduation non-refundable fee of \$100.00 by May 1 of their graduating year.
3. All graduates are required to write the Scholastic Aptitude Test (SAT) by March 1 of their graduating year.
4. Graduates must receive at least 6 sessions of Career & College Education Counseling.
5. Graduates will be required to write a School Exit Paper prior to graduation.
6. Graduates should have completed 75-100 hours of community service.
7. Graduates must amass at least 25.5 High School Credits.
8. All prescribed course work must be completed by May 20 of graduating year
9. All financial obligations to NHCA must be satisfied prior to one’s approval for Graduation